

Customer Number:



University of California  
San Francisco

## PARKING APPLICATION

INACCURATE OR INCOMPLETE INFORMATION COULD DELAY THE ISSUANCE OF YOUR PERMIT

(PLEASE PRINT LEGIBLY)

EMPLOYEE ID NUMBER \_\_\_\_\_

NAME \_\_\_\_\_  
LAST NAME FIRST NAME MI

HOME ADDRESS \_\_\_\_\_  
NO. STREET CITY STATE ZIP

MAKE & MODEL OF CAR \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

ALTERNATIVE CAR 1 \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

ALTERNATIVE CAR 2 \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LIC. PLATE \_\_\_\_\_ STATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ CAMPUS ADDRESS \_\_\_\_\_

CAMPUS EXTENSION \_\_\_\_\_ UC POSITION \_\_\_\_\_

BARGAINING UNIT (IF ANY) \_\_\_\_\_ HOME PHONE \_\_\_\_\_

**By submission of this application I agree to abide by the Parking rules and regulations of UCSF.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

APPROVED PERMIT TYPE:	RECHARGE INFORMATION: FUND _____ DEPT ID _____ PROJ ID _____
APPROVAL SIGNATURE:	FUNCTION _____ FLEXFIELD _____

# IMPORTANT UCSF PERMIT PARKING RULES AND REGULATIONS

PLEASE READ AND THEN INITIAL EACH ITEM

- \_\_\_\_\_ 1. **PARK AT YOUR OWN RISK.** The Regents of The University of California shall not be responsible for any loss or damage to bicycles or motor vehicles or to any property contained therein for any cause whatsoever, while such bicycles or vehicles are parked on University property.
  
- \_\_\_\_\_ 2. **PERMIT OR PROXIMITY CARD REPLACEMENT:** A \$20.00 fee is assessed for proximity cards that must be replaced due to loss, damage (including defacement), or are not returned. There is a \$20.00 fee for permit replacement.
  
- \_\_\_\_\_ 3. **REFUNDS AND TEMPORARY OR PERMANENT CANCELLATION:** Permit charges are based upon your possession of a permit or access card, **even if it is not being used.**
  
- \_\_\_\_\_ 4. Refunds for parking fees can be made only from the date the access card and/or permit is returned to the Parking Office (in person or via postmarked mail to the Parking Office).
  
- \_\_\_\_\_ 5. You may temporarily cancel your parking permit if you will be on leave (not including vacation leave) over 30 “working” days. Your access card and permit must be returned for the duration of your leave.
  
- \_\_\_\_\_ 6. **A PERMIT HOLDER MAY NOT “STORE” THEIR VEHICLES IN ANY UCSF PARKING FACILITY. VEHICLES PARKED IN EXCESS OF 72 HOURS WILL BE CITED AND TOWED.**
  
- \_\_\_\_\_ 7. If you are using an **ALTERNATIVE VEHICLE** (a non-permit bearing vehicle) you must complete an **Alternative Car Registration** form available at the registration boxes located in all permit parking areas (**carpool and departmental permits are not eligible to use the Alternative Vehicle Registration system**). The form must be completed, in full, by the permit holder and placed in the box nearest your car. Please note, the permit holder **must** be an occupant of the vehicle being registered.
  
- \_\_\_\_\_ 8. Parking permits are not transferable.

CUSTOMER NUMBER: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_ PROX CARD NUMBER: \_\_\_\_\_